

Cedar Valley Youth Sports Association

Board of Directors Meeting Minutes

Date: Monday, September 8, 2025

Location: Elk Run City Hall

1. Call to Order

The meeting was called to order at 6:07 PM.

2. Attendance

* Present: Cory Folkers, Cora Gates, Sara Schmit, Wanda Adams, Mitch Gates, John Bedard, Laura Johnson, Alyssa, Travis Brown, Myranda Nieman, Jennifer Furman, Kayla Holman, and Kayla North.

3. Approval of Previous Meeting Minutes

* A motion to approve the minutes from the August 7, 2025, meeting was made by Sara and seconded by Laura. The motion carried, with all new members abstaining.

4. Board Onboarding & Organization

* Bylaws: The rules and bylaws were distributed to all members for review. Any proposed changes will be discussed at the next meeting.

* Duties: Sara provided an overview of the duties and responsibilities of board members.

* Meeting Schedule: A decision was made to set regular board meetings for the second Monday of every month at 5:30 PM. The next meeting is scheduled for October 13, 2025.

* Committees: The Concessions Committee was formed, with Wanda and Cora volunteering to lead it.

5. Old Business

* Lighting Project: After a brief discussion, the lighting project and the associated motion for concrete were tabled for a future meeting.

6. New Business & Fundraising

* Playground Update: A quote was presented for the playground project: \$24,496 for the main structure plus an additional \$2,700 for a soft landing surface. The board will also seek quotes for fencing.

* Fundraising Initiatives: Cory will lead fundraising efforts with Texas Roadhouse and will also manage gift cards. A "Round up" fundraiser was also mentioned as a future possibility.

* Motion for Candy: A motion was made by Myranda to approve an expenditure of \$150 for candy. The motion was seconded by Sara and carried unanimously.

7. Event Planning

* Parade: The board confirmed participation in the Evansdale parade on Monday, September 15th. Alyssa, Cora, and Sara will coordinate the logistics for the kids. Mitch will be responsible for securing the bus from the YMCA.

* Trunk or Treat & Bake Sale: The annual Trunk or Treat event is scheduled for Saturday, October 18th, starting at 2:00 PM. A bake sale will be held during the event, with all proceeds being allocated to the playground fund. Kayla will create a promotional flyer and small flyers to be handed out at the parade.

* Christmas Lightshow: The schedule for the Christmas Lightshow fundraiser was set for the weekends of December 5-7 and December 12-14.

* Fridays & Saturdays: 6:30 PM - 8:00 PM

* Sundays: 6:00 PM - 8:00 PM

8. Adjournment

* A motion to adjourn the meeting was made by Sara and seconded by John. The motion carried unanimously.

Summary of Action Items (from Sept. 8 Meeting)

* All Members: Review the distributed bylaws for discussion at the next meeting.

* Kayla N: Edit and distribute the updated board phone list.

* Alyssa: Create Facebook posts for upcoming events and set up a Signup Genius for volunteers.

* Sara, Alyssa, Cora: Finalize and manage parade logistics for the kids.

* Mitch: Secure the bus from the YMCA for the parade.

* Kayla: Design the Trunk or Treat flyer and parade handouts.

* Wanda & Cora: Organize and manage the Concessions Committee.

* Cory: Lead the Texas Roadhouse fundraiser and manage gift cards.

Addendum: Action Taken Between Meetings

Date of Action: Tuesday, September 16, 2025

Method of Communication: Messenger Chat Call

Topic of Vote: Cancellation of Fall Ball for the evening of September 16th.

Attendance

* Present on Call: Sara Schmit, Alyssa, Mitch, Cora, Cory Folkers, Myranda, Wanda.

* Not Present: Kayla Holman, Kayla North, Travis Brown, Jennifer Furman, Laura Johnson, John Bedard.

Decision

* Motion: A motion was made by Alyssa to cancel Fall Ball activities for the evening.

* Second: The motion was seconded by Cora.

* Vote Result: The motion carried.

* In Favor: Sara Schmit, Alyssa, Mitch, Cora, Cory Folkers, Myranda, Wanda.

* It was also noted that John Bedard had communicated his approval prior to the call.

Resulting Action Items

* Brandon was tasked with sending a cancellation notice through the sign-up application.

* Sara Schmit posted the cancellation notice to the CVYSA Facebook page.